

## GRANT APPLICATION

### New Mexico Space Grant Consortium (NMSGC) Student Travel Grant

The Student Travel Grant, competitively awarded, enables students to attend a professional meeting/academic conference to present their aerospace-related research or research of interest to NASA within the U.S. and U.S. territories. Undergraduate and graduate students must disclose if they are receiving travel funding from other sources (e.g., university, industry, etc.) for the same conference at which they will be presenting. Upon receipt of the Travel Grant, the student will be asked to: Acknowledge the grant in their presentations at the conference, submit their presentation materials to NMSGC for posting on the Space Grant website. This is a one-time travel grant award.

Requirements: Present an aerospace-related research or project of interest to NASA, U.S. citizenship, full-time enrollment at a NM university or community college, minimum GPA of 3.0, proof of acceptance of the recipient's conference abstract, first author in presentation/poster will be given priority. Each award will cover up to \$500.00 and awardees will be reimbursed after submission of travel receipts; after travel has taken place.

**Submit application to:** [nmsgc@nmsu.edu](mailto:nmsgc@nmsu.edu)

**Mail signed application with original signatures to:**

New Mexico Space Grant Consortium  
MSC SG, Box 30001  
Las Cruces, NM 88003-0001

**NEW MEXICO SPACE GRANT CONSORTIUM  
STUDENT TRAVEL GRANT  
COVER PAGE**

1. Name of Conference: \_\_\_\_\_

2. Conference Dates: \_\_\_\_\_

3. Conference Location: \_\_\_\_\_

4. Name of Institution \_\_\_\_\_

5. Student name and contact information:

\_\_\_\_\_

6. Faculty advisor name and contact information:

\_\_\_\_\_

7. Title of presentation: \_\_\_\_\_

8. Type of presentation (e.g., round table, poster, etc.): \_\_\_\_\_

7. Total Funds Requested: \$ \_\_\_\_\_

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Student name: \_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty advisor name: \_\_\_\_\_

Faculty advisor signature: \_\_\_\_\_

Date: \_\_\_\_\_

NEW MEXICO SPACE GRANT CONSORTIUM  
STUDENT TRAVEL GRANT  
PROGRAM BUDGET

Conference Name: \_\_\_\_\_

Location: \_\_\_\_\_

Date/s: \_\_\_\_\_

Presentation date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Are your conference travel-related expenses being supported by any other organization (e.g., your department, industry, another grant, etc.)? If yes, please specify the source and the amount.

\_\_\_\_\_

PROPOSED BUDGET		
	NMSGC Funds	Non-NMSGC Funds
Conference Registration		
TRAVEL		
Airfare		
Lodging		
Transportation		
Meals (tips are not reimbursed)		

Attach proof of your abstract acceptance and a budget explanation. Budget explanation includes a breakdown of travel costs. List destination, point of departure, lodging (hotel name, cost per night and total), airfare (airline and airport).

## A. OBJECTIVE

The overall objective of the NMSGC Student Travel Grant is to enable students to attend a professional meeting/academic conference to present their aerospace-related research or research of interest to NASA within the U.S. and U.S. territories.

## B. ELIGIBILITY

Students enrolled full-time at NMSGC affiliate universities or community colleges are eligible to apply. All students receiving funding must be U.S. citizens, have a 3.0 GPA, provide acceptance of presentation's abstract; first author in presentation/poster will be given priority. Awardees will be reimbursed after submission of travel receipts. In addition, awardees will be expected to acknowledge the grant in their presentations at the conference and submit their presentation materials to NMSGC for posting on the New Mexico Space Grant Consortium website.

## C. ASSESSMENT OF APPLICATIONS

Each application submitted under this opportunity will be evaluated by the New Mexico Space Grant Consortium director. Sufficient information must be provided by the student to allow the director to make an informed judgment. Awards will be made contingent upon funding.

<b>Criteria</b>	<b>Percentage</b>
Degree to which proposed presentation is relevant to a NASA Mission Directorate or work at a Field Center	50%
Budget is reasonable and realistic, and, if applicable, it shows other travel funding sources	25%
All application components are complete	25%

## D. APPLICATION REQUIREMENTS AND FORMAT

1) Cover page-Please use Cover Page provided at the top of this document.

2) Proposed presentation

This section provides a description of your presentation topic, it describes how the topic is of interest to NASA and how you became interested in the topic, presentation delivery (e.g., poster, roundtable, length of presentation), describes. Limit this section to two (2) single-spaced pages.

3) Budget and Budget Explanation

Provide a travel budget on the Budget Form. Use budget table provided earlier on this document. Provide a written explanation of the budget; if exact costs are not available make every effort to provide close estimates. Be succinct but provide sufficient information to judge the need for the funding. If applicable, disclose any other source of funding (e.g., student organization, department, industry) that you may have or anticipate having.

4) Final Report

A final report will be required no later than one month after the presentation. Final report must respond to the following:

- a) In your presentation, what went well and why?
- b) What would you do differently and why?
- c) Presentations you attended, which one stood out and why?
- d) Provide a picture of you while you were presenting. We might post it on our website or social media.